



NIH – National Cancer Institute  
Institutional National Research Service Award  
T32 CA09056 – UCLA Tumor Cell Biology  
Training Program

## **GUIDELINES FOR POSTDOCTORAL APPLICATIONS**

The UCLA Tumor Cell Biology Training Program supports comprehensive didactic training in oncology and laboratory research training in the research specialty of the faculty sponsor. Trainees with no previous oncology-related course work are required to audit course M294, Molecular Basis of Cancer. Trainees are also required to participate in course M294L, Cancer Histopathology (trainees with MD degrees excepted). Trainees are also encouraged to participate in the weekly Cancer Center Research Conference, and other formal or informal activities sponsored by the program, including a recurring luncheon seminar.

### **ELIGIBILITY**

Nominees for postdoctoral positions must have an M.D., Ph.D., or equivalent doctoral degree, and must be sponsored by a UCLA faculty mentor of the program. **Faculty mentors are limited to sponsoring one (1) candidate per application review period.** Applicants will be considered based on their potential for creative research accomplishments and the relevance and strength of their proposed training program in tumor cell biology. **Trainees must be U.S. citizens or permanent residents.**

### **SUPPORT**

Appointments are made for a term of one year with the possibility of renewal for a second year. The program limits appointments to no more than two years at the postdoctoral level on this training grant. No individual fellow may receive more than three years of aggregate NRSA support at the postdoctoral level, including any combination of NRSA support from institutional and individual awards. To maximize the number of new applicants who can be supported, trainees are encouraged to seek support beyond the first year from other funding sources.

**Stipends:** The standard NIH stipends for this award depend on the number of years of relevant postdoctoral experience at the time of the award. For current stipends, see the most recent NRSA stipend announcement at <http://grants2.nih.gov/training/nrsa.htm> There is also a contribution toward health insurance.

**Travel to national meetings:** The training program has resources to provide modest support for travel and subsistence for trainees who wish to attend meetings in their research area. The program recommends that trainees (with the exception of trainees who hold the MD degree) apply to attend the National Cancer Institute-sponsored AACR Workshop on Molecular Biology and Pathology of Neoplasia and will provide travel support for those who are invited.

**Payback Agreement:** This award is subject to the provisions of Public Law 93-348, National Research Act, which requires that if suitable research or teaching positions are available, the award recipient will engage in research or teaching for a period equal to the period of support.

## APPLICATION PROCEDURE

Postdoctoral candidates for the Tumor Cell Biology Training Program and their mentors must provide the following:

### PART I – APPLICANT

1. A completed **Application for Appointment** form.
2. A description of **Career Goals** – be succinct; do not exceed one page.
3. A **Curriculum Vitae** including bibliography (attach one copy of all or relevant publications).
4. The names, addresses and telephone numbers of at least **two** professional **References**—*excluding mentor(s)* -- from whom **Postdoctoral Applicant Evaluation** forms have been requested. It is the applicant's responsibility to ensure that the signed, completed Evaluation forms are delivered to us by the deadline. They may be faxed to us at 310-206-1703 or mailed to:

UCLA Tumor Cell Biology Postdoctoral Training Committee, c/o Fred Fox (PI)  
Department of Microbiology, Immunology & Molecular Genetics  
University of California, Los Angeles  
PO Box 951489, Los Angeles, CA 90095-1489

### PART II – APPLICANT AND MENTOR(S)

5. Description of **Research** to be undertaken by the applicant during the period of training: explain its relevance to a human cancer problem – be clear and concise; do not exceed one page. This must be signed by both the applicant and the mentor(s).
6. A completed **Research Clearances** form: this must be signed by both the applicant and the mentor(s). If this application is approved, funds will not be allocated until the appropriate forms have been received by the Tumor Cell Biology Training Program.

### PART III – MENTORS OR MENTOR TEAMS

Mentors must provide items # 7-10 below. In the case of mentor teams, each member of the team must provide these items individually.

7. A **Letter of Nomination** that describes the mentor's training and career development plans for the applicant. In the case of mentor teams, the specific role of each mentor in the program should be described.
8. A brief description of the **Overall Research** program in the proposed mentor's laboratory.
9. A list of all predoctoral and postdoctoral **trainees** currently in the mentor's laboratory and their sources of funding.
10. The mentor's **NIH Biosketch** with publications most closely related to cancer biology (2 pages or less).

Please use the postdoctoral application forms found at: [http://www.mimg.ucla.edu/faculty/fox/fac\\_fox.html](http://www.mimg.ucla.edu/faculty/fox/fac_fox.html)  
Attach additional sheets as necessary, observing page limitations.  
*Incomplete applications may not be reviewed.*

**Complete postdoctoral applications must be received by posted due date.**

**Make 5 copies of the complete application (original plus 4 copies) and send to:**

UCLA Tumor Cell Biology Postdoctoral Training Committee, c/o Ken Hazama  
Department of Microbiology, Immunology & Molecular Genetics  
1602 Molecular Sciences Building, CAMPUS 148906

Tel: (310) 825-9329 Fax: (310) 206-1703 E-mail: [tcb@microbio.ucla.edu](mailto:tcb@microbio.ucla.edu)